



Center for Applied Linguistics Internship Application

INTERN APPLICATION FORM

Part I: Availability

Please type or print the following information

I am applying for an Internship for the following session (check all that apply):

Summer 2009 Full-time (35 hours/week)
Fall 2009
Spring 2010 Part-time # of hours/wk

Preferred Dates: Preferred
Hours:

Have you applied to this program or been selected to work for the Center for Applied Linguistics previously? Yes No If yes, give specific month, year, and Division/Program:

How did you hear about the Center for Applied Linguistics Internship Program? Career Center Alumni CAL Web site other:

Compensation:

Unpaid Paid \$
Academic Credit Stipend \$
Other

Part II: Personal Data

Full Name
College Residence Address
Phone Number
Permanent Address
Phone Number Cell Number (optional)

Are you authorized to work in the United States? Yes No

---

**Part III: Education Information**

College/University and Date Enrolled: \_\_\_\_\_

Classification:   \_\_\_ Undergraduate           \_\_\_ Graduate Student       \_\_\_ Doctoral Candidate

\_\_\_\_\_  
Expected Year of Graduation\_\_\_\_\_  
Field of Study\_\_\_\_\_  
Computer Skills**Deadline for receipt of all materials for summer internships is MARCH 20, 2009****Part IV: AREA OF INTEREST**

Please list, in order of preference (1 = most interest...4=lesser interest), your four topical areas of interest. Efforts will be made to accommodate preferences; however, we cannot guarantee any placement.

**Topical Areas:**

- |   |   |
|---|---|
| <input type="checkbox"/> Adult ESL                  | <input type="checkbox"/> Literacy Education           |
| <input type="checkbox"/> Bilingual Education        | <input type="checkbox"/> Oral Proficiency             |
| <input type="checkbox"/> Dialects                   | <input type="checkbox"/> Other: _____                 |
| <input type="checkbox"/> English Language Learners  | <input type="checkbox"/> PreK-12                      |
| <input type="checkbox"/> Foreign Language Languages | <input type="checkbox"/> Refugee Integration          |
| <input type="checkbox"/> General                    | <input type="checkbox"/> Research                     |
| <input type="checkbox"/> Heritage Languages         | <input type="checkbox"/> Sheltered Instruction (SIOP) |
| <input type="checkbox"/> Immigrant Education        | <input type="checkbox"/> Teacher Education            |
| <input type="checkbox"/> International Development  | <input type="checkbox"/> Testing/Assessment           |
| <input type="checkbox"/> Two-way Immersion          | <input type="checkbox"/> Other:                       |

**Basic Function(s):**

- |   |   |
|---|---|
| <input type="checkbox"/> Data Analysis              | <input type="checkbox"/> Research                   |
| <input type="checkbox"/> Data Entry                 | <input type="checkbox"/> Website Development/Design |
| <input type="checkbox"/> Prepare training materials | <input type="checkbox"/> Writing                    |
| <input type="checkbox"/> Evaluation                 | <input type="checkbox"/> Other:                     |
- 
- 

**Part V: Application Instructions**

On a separate sheet of paper, please answer the following questions:

- 1) Why are you seeking an internship with the Center for Applied Linguistics and what do you hope to gain from the experience?
- 2) Briefly describe your future career goals.

- 3) In which component of the Center for Applied Linguistics are you interested in working?  
Why do these components interest you?

**Please include with your application:**

- 1) Your current résumé with a cover letter.
- 2) A transcript or list of relevant courses you have completed.
- 3) Two letters of recommendation. (If they are sent separately, please provide a list of names and phone numbers of the references with your application).

**Please return to:**

Phyllis Pointer-Tate, Internship Coordinator  
Department of Human Resources  
Center for Applied Linguistics  
4646 40<sup>th</sup> Street, NW  
Washington, DC 20016  
Email: [jobs@cal.org](mailto:jobs@cal.org)  
Please fax to (202) 362-3740

If you have questions, please contact the Internship Coordinator at (202) 362-0700 Ext. 568.

**CERTIFICATION**

My statements on this form and any attachments are true, complete and correct to the best of my knowledge and belief. I understand that falsification of any of my answers may lead to the rejection of my application or immediate dismissal from the Center for Applied Linguistics (CAL) Intern Program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Applicant: \_\_\_\_\_  
(Please print)