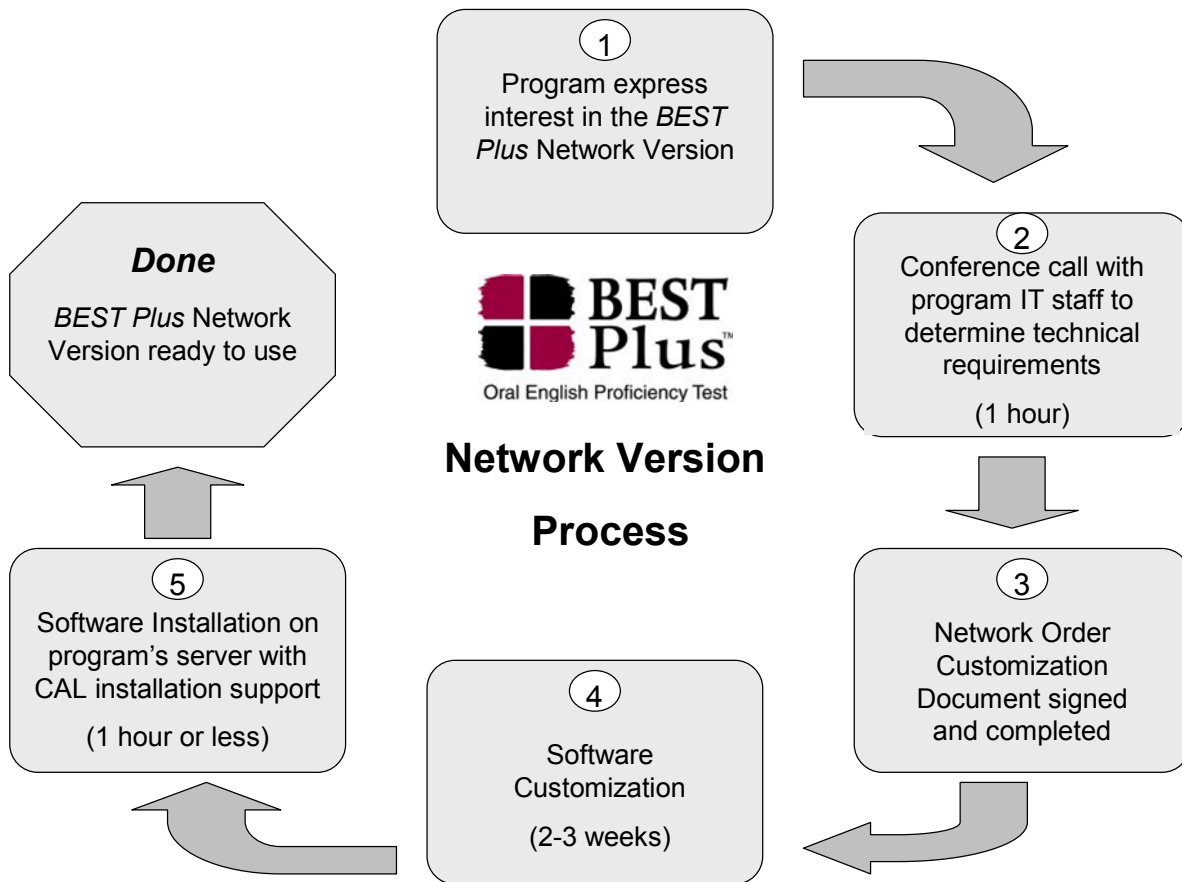


## Network Version of *BEST Plus*

The Center for Applied Linguistics (CAL) is the sole producer of the *BEST Plus* software series. This software is designed to be customized to a certain extent for each program's use. In conjunction with our software developer, CAL can work with your organization to create a network version of *BEST Plus* that will allow your program to run the customized software without having to use a CD or save the data to each individual computer's hard drive. In order to customize this software for your organization, please complete the attached Network Order Customization form with the required information.



### Customization Process

A customized network version of *BEST Plus* requires that one network drive be identified so that the software code can include the specific drive specifications (e.g. H: drive). The network version therefore requires that all mapped drives are configured in the same manner. Then a conference call is initiated with your information technology staff to make sure that the *BEST Plus* Network Version will function on your organization's network.

### **Network Order Customization Form**

Once we receive written authorization of your desire to purchase the network version of *BEST Plus* for a total cost of \$1,000, and have received the Network Order Customization form which contains the required customization information, we will begin the software development. At that time we will need the following information:

1. Program name to be shown on the top of the computer screen when using the network version of BEST Plus. (e.g., BEST Plus for Center for Applied Linguistics (CAL))
2. Drive letter of the network shared drive (e.g., H: drive)
3. Name of the directory to use on the network shared drive (e.g., *BestPlus*)

### **Installation**

Approximately two to three weeks after receipt of the Network Order Customization information, CAL will provide your program with a unique server CD to install with the software and related drivers required to run the network version of *BEST Plus* from your authorized networks. Each computer terminal will also need to have the standard *BEST Plus Test CD* installed so that the operating program is installed on each terminal. Once the network program has been installed on each computer terminal, a simple icon will launch the *BEST Plus* program and no CDs will be needed.

The initial fee of \$1,000 covers the costs associated with customizing the software, one hour of installation support, and one hour of technical support by phone or email with our software developer. This is normally all the setup time that is needed for installation of the network version of *BEST Plus*. Please note however, that future updates to the *BEST Plus* test may require additional upgrade fees, to be determined at that time. In addition, future third party server operating system upgrades could cause incompatibility with the network version of *BEST Plus*.

### **To Purchase**

In order to purchase the Network version of *BEST Plus*, please have your authorized purchasing agent complete and sign the attached Network Order Customization form. This information is necessary in order to process and customize your network version of *BEST Plus*.

If you have questions or would like to set up a conference call between your technical support staff, CAL, and our software developer please feel free to contact our Adult ESL Assessment Operations staff member Bryan Woerner at 202-355-1577 between 9 AM and 4 PM EST or via email at [Bryan@cal.org](mailto:Bryan@cal.org). Bryan will facilitate the set up of your conference call so we can begin designing and customizing the network version of *BEST Plus* for your program.

## Network Order Customization Form

### Program Information

Program Name: \_\_\_\_\_

Program Address: \_\_\_\_\_  
\_\_\_\_\_

Program Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### Customization Information

1. Program name branding to be displayed on the computer screen when using the network version of BEST Plus. (e.g., BEST Plus for Acme Community College (ACC))

\_\_\_\_\_

2. Drive letter of the network shared drive (e.g., H: drive): \_\_\_\_\_

3. Name of the directory to use on the network shared drive (e.g., *BestPlusAcmeACC*)\*:

\_\_\_\_\_

\*We suggest using your organization's name in the network shared drive directory as part of the customization process.

### Purchasing Agent Information

Name of Authorized purchasing agent: \_\_\_\_\_

I agree to pay CAL the customization fee of \$1,000 which covers the costs associated with customizing the software, one hour of installation support, and one hour of technical support by phone or email with CAL's software developer. Future updates to the *BEST Plus* test may require additional upgrade fees, to be determined at that time. CAL is not responsible for future third party server operating system upgrades which could cause incompatibility with the network version of *BEST Plus*.

Signature of Authorized Purchasing Agent: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_