

ELAA Instructor Survey

AZ was one of twelve states selected by the Center for Applied Linguistics (CAL) staff to receive national guidance through the CAELA Network project in developing AZ's ELAA professional learning system. To assist with this initiative, Adult Education Services formed the *English Language Acquisition for Adults Planning Team*. The *ELAA team* is conducting a survey of state funded adult education program administrators and ELAA teachers. Your input is very important and will help guide the planning and implementation of high quality professional development for ELAA adult educators in our state.

This survey is designed for ELAA teachers who do not have program administration responsibilities. If you supervise instructional and/or non-instructional staff or volunteers, please complete the program administrator survey. The survey will take approximately 30 minutes for you to complete.

Program Operations

1. Please select your Adult Education Program. (drop down menu)
2. How many hours per week are you employed by your adult education program?
 - a. 40 hours or more
 - b. 30-39 hours
 - c. 20-29 hours
 - d. 10-19 hours
 - e. 9 hours or less
3. What is your **primary** job responsibility? (Select one)
 - a. Learning center or site coordinator
 - b. Instructional coordinator
 - c. ABE/ASE instructor
 - d. ELAA instructor
 - e. Data entry and/or management
 - f. Other (please specify) _____
4. On the average, how many hours per week are allocated for your primary job responsibilities? (Select one)
 - a. 40 hours or more
 - b. 30-39 hours
 - c. 20-29 hours
 - d. 10-19 hours
 - e. 9 hours or less
5. Please select the additional job responsibilities you have that represents 20% or more of your weekly duties? (Check all that apply)
 - a. Learning center or site coordinator
 - b. Instructional coordinator
 - c. ABE/ASE instructor
 - d. ELAA instructor
 - e. Grants management
 - f. Data management and/or entry
 - g. Other (please specify) _____
 - h. No additional job responsibilities

- i. None
6. How many months per year do you work in your program?
 - a. 11-12 months
 - b. 9-10 months
 - c. 7-8 months
 - d. 4-6 months
 - e. 3 months or less
 7. Who is your direct supervisor? (Select one)
 - a. Program director/administrator
 - b. Learning center or site coordinator
 - c. Instructional coordinator
 - d. District office administrator or principal
 - e. Dean or college faculty
 - f. Other (please specify) _____
 8. Does your program have an annual formal evaluation process for ELAA instructors?
 - a. Yes
 - b. No
 9. Who is responsible for your evaluation? (Check all that apply)
 - a. Program director/administrator
 - b. Learning center or site coordinator
 - c. Instructional coordinator
 - d. District office administrator or principal
 - e. Dean or college faculty
 - f. Other (please specify) _____
 - g. Do not have a formal evaluation
 10. What components are included in your formal evaluation? (Check all that apply)
 - a. Written evaluations and/or feedback forms
 - b. Instructor observations by program administrator
 - c. Instructor observations by peers
 - d. Student surveys
 - e. Student learning data
 - f. Other (please specify) _____
 - g. Do not have an annual formal evaluation
 11. Do you contribute to management decisions on program operations and program improvement?
 - a. Yes
 - b. No
 12. Does your program have a formal staff orientation process for new ELAA instructors?
 - a. Yes
 - b. No
 - c. Do not teach ELAA students

Data Use

13. Do you have access to the state data collection system, NRSpro?
 - a. Yes
 - b. No
14. Do you review NRS data and/or reports with your program administrator(s)?
 - a. Yes
 - b. No
15. How often do you review data with program administrators(s)?
 - a. Annually

- b. Semi-annually
 - c. Quarterly
 - d. Monthly
 - e. Weekly
 - f. As needed
 - g. Other (please specify) _____
 - h. Do not review data
16. Do you review NRS data and/or reports with your colleagues?
- a. Yes
 - b. No
17. How often do you review data with your colleagues?
- a. Annually
 - b. Semi-annually
 - c. Quarterly
 - d. Monthly
 - e. Weekly
 - f. As needed
 - g. Other (please specify) _____
 - h. Do not review data
18. What other types of classroom data do you routinely collect? (Check all that apply)
- a. Student attendance data
 - b. Student demographic data
 - c. Student standardized assessment data
 - d. Other student learning data
 - e. Student goal(s) data
 - f. Other (please specify) _____
 - g. None
19. How often do you review your classroom data?
- a. Quarterly or semester
 - b. Bi-monthly
 - c. Monthly
 - d. Bi-weekly
 - e. Weekly
 - f. Other (please specify) _____
 - g. Do not review classroom data
20. What is your comfort level with collecting multiple types of data?
- a. Scale 1-5 (1 being the least comfortable)
21. What is your comfort level with analyzing various types of data for student learning and/or classroom instruction?
- a. Scale 1-5 (1 being the least comfortable)

Curriculum, Assessment and Instruction

22. How are the ELAA students in your class **primarily** grouped for instruction?
- a. Multi level classes
 - b. Classes by NRS levels
 - c. Beginning ELAA classes

- d. intermediate ELAA classes
 - e. Advanced ELLA classes
 - f. Other (please specify) _____
 - g. Differs by site/location
23. What is the **primary** instructional approach that you employ for your ELAA classes? (Select one)
- a. Lecture
 - b. Cooperative learning groups
 - c. Face to face instruction-10 students or less
 - d. Independent student learning
 - e. One to one tutoring as needed
 - f. Face to face instruction-11 students or more
 - g. Other (please specify) _____
 - h. Do not teach ELAA students
24. What instructional approach do you use the **least** in your ELAA classes? (Select one)
- a. Lecture
 - b. Cooperative learning groups
 - c. Face to face instruction-10 students or less
 - d. Independent student learning
 - e. One to one tutoring as needed
 - f. Face to face instruction-11 students or more
 - g. Other (please specify) _____
 - h. Do not teach ELAA students
25. Which of the following teaching methods do you **primarily** employ for language instruction? (Select one)
- a. Community/cooperative language learning
 - b. Situational language teaching
 - c. Communicative language teaching
 - d. Audio-lingualism
 - e. Total physical response (TPR)
 - f. Natural approach
 - g. Other (please specify) _____
 - h. No particular method used
 - i. Do not teach ELAA students
26. How are the ELAA students in your program initially placed for instruction?
- a. By CLAS E reading and/or writing levels
 - b. By CLAS E listening and/or speaking levels
 - c. By NRS levels
 - d. By formative assessment(s) (please specify) _____
 - e. Other (please specify) _____
 - f. Don't know
27. Do you administer the CLAS E assessment to students?
- a. Yes
 - b. No
28. What domain(s) of the CLAS E do you administer? (Select all that apply)
- a. Reading
 - b. Writing
 - c. Listening

- d. Speaking
 - e. Do not administer the CLAS E
29. Are you responsible for scoring the CLAS E?
- a. Yes
 - b. No
30. What CLAS E scoring system do you use?
- a. Compuscan
 - b. Scoreze
 - c. Scoring templates
 - d. Scoring stencils
 - e. Program developed scoring form
 - f. Other (please specify) _____
 - g. Do not score the CLAS E
31. How do you determine when to administer the CLAS E progress test to your ELAA students?
(Check all that apply)
- a. Instructor observation
 - b. Student attendance hours
 - c. Instructional hours
 - d. Scheduled intervals
 - e. Other (please specify) _____
 - f. Do not progress test ELAA students
32. On average, how many instructional hours do you provide before a student is progress tested?
- a. 60 or more instructional hours
 - b. 48-59 hours
 - c. 36-47 hours
 - d. 24-35 hours
 - e. 12-23 hours
 - f. Varies by student
33. Did you complete the initial 8-hour CLAS E training session sponsored by ADE?
- a. Yes
 - b. No
 - c. Do not administer the CLAS E
34. Have you participated in any follow-up professional development on the CLAS E?
- a. Yes
 - b. No
 - c. Do not administer the CLAS E
35. Who was responsible for the follow up professional development on CLAS E? (Check all that apply)
- a. Program administrator(s)
 - b. Instructional coordinator
 - c. Colleagues
 - d. ADE/AES staff
 - e. Other (please specify)
 - f. No follow up PD
36. What type of curricular materials do you **primarily** use with ELAA students? (Select one)
- a. Publisher texts
 - b. Teacher developed units/lessons
 - c. Project based curriculum
 - d. Computer based instruction
 - e. Varies by learner needs
 - f. Other (please specify) _____

- g. Do not teach ELAA students
- 37. What additional types of curricular materials do you use weekly with your ELAA students?
(Check all that apply)
 - a. Publisher texts
 - b. Teacher developed units/lessons
 - c. Project based curriculum
 - d. Computer based instruction
 - e. Varies by learner needs
 - f. Other (please specify) _____
 - g. Do not teach ELAA students
- 38. Does your program have a formal curriculum guide and/or scope and sequence for ELAA instructors?
 - a. Yes
 - b. No
 - c. Do not teach ELAA students
- 39. How familiar are you with the adult education ELAA standards?
 - a. Likert scale 1-5
- 40. To what extent do you use the ELAA standards in your classroom instruction?
 - a. Likert scale 1-5
- 41. Are you required to submit lesson plans to your supervisor?
 - a. Yes
 - b. No
 - c. Do not teach ELAA students

Professional Learning

- 42. Have you completed credit or non-credit courses in any of the following areas? (Check all that apply)
 - a. Second language acquisition
 - b. Working with ELAA learners
 - c. Cultural diversity
 - d. Adult learning principles
 - e. Curriculum and/or instruction
 - f. Data analysis
 - g. Linguistics
 - h. Transitions to post secondary and/or workforce
 - i. Other (please specify) _____
 - j. Not applicable
- 43. Have you completed specific professional learning activities in providing accommodations and/or adaptations for ELAA students with special learning needs?
 - a. Yes
 - b. No
 - c. Do not teach ELAA students
- 44. What is your comfort level with teaching students who require accommodations and/or adaptations due to special learning needs?
 - a. Likert scale 1-5
- 45. How does your program compensate full-time teachers that participate in professional development activities? (Check all that apply)
 - a. Flexible work schedule
 - b. Stipends
 - c. Comp time
 - d. Mentoring opportunities

- e. No compensation provided-part of regular work schedule
 - f. Other (please specify) _____
 - g. None of the above
46. How does your program compensate part-time teachers that participate in professional development activities? (Check all that apply)
- a. Flexible work schedule
 - b. Stipends
 - c. Comp time
 - d. No compensation provided
 - e. Additional paid work hours
 - f. Other (please specify) _____
 - g. None of the above
47. Do you regularly participate in site based professional learning with your colleagues?
- a. Yes
 - b. No
48. What professional development models do you regularly participate in with colleagues? (Select all that apply)
- a. Study groups or study circles
 - b. Professional learning communities (PLC's)
 - c. Action research
 - d. Data groups
 - e. Peer coaching
 - f. Team teaching
 - g. Mentoring
 - h. Other (please specify) _____
 - i. Do not regularly participate in PD with colleagues
49. What are the primary obstacles that prevent you from participating in professional development? (Check all that apply)
- a. Have a full-time job outside of adult education
 - b. Have a part-time job outside of adult education
 - c. Do not get paid for participating in professional development
 - d. Don't see the value in participating in professional development
 - e. My parent organization does not allow or encourage participation in PD
 - f. Other (please specify) _____
 - g. I regularly participate in PD
50. In which of the following professional organization(s) do you have a current membership? (Check all that apply)
- a. AZ Association for Lifelong Learning (AALL)
 - b. Mountain Plains Adult Education Association (MPAEA)
 - c. COABE
 - d. TESOL
 - e. American Association of Community Colleges (AACE)
 - f. National Staff Development Council (NSDC)
 - g. National Association for Developmental Education
 - h. Other (please specify) _____
 - i. No current memberships
51. Are you willing to pay personal membership dues to join a professional organization?

- a. Yes b. No
52. What months of the year do you prefer to participate in professional development? (Check all that apply)
- a. September-November
 - b. December-February
 - c. March-May
 - d. June-August
 - e. No preference
53. Which day(s) of the week do you prefer to participate in professional development? (Check all that apply)
- a. Monday
 - b. Tuesday
 - c. Wednesday
 - d. Thursday
 - e. Friday
 - f. Saturday
 - g. No preference
54. What type(s) of professional development have you participated in within the last 12 months? (Check all that apply)
- a. Local and/or regional conferences or workshops
 - b. ADE sponsored workshops or conferences
 - c. National conference or workshop
 - d. Study circles
 - e. Action research group
 - f. Local professional learning community
 - g. Site visits to other programs
 - h. Face to face credit courses
 - i. Self paced on-line courses
 - j. Facilitated credit or non credit on-line courses or modules
 - k. Webinars or webcasts
 - l. Email listserv and/or Wikis
 - m. Online discussion board
 - n. Self studies
 - o. Other (please specify) _____
 - p. Did not participate in PD in the last 12 months
55. Which of the following ADE/AES sponsored professional development initiatives have you participated in within the last three years? (Check all that apply)
- a. Leadership Excellence Academies
 - b. PDLA team
 - c. Right Question Project
 - d. Teachers Investigating Adult Numeracy (TIAN)
 - e. Technology integration (ETE, IDEAL)
 - f. Digital storytelling
 - g. ADEAL (Distance Learning)
 - h. AECAP
 - i. Assessment task force

- j. ASE reframing and/or GEDTS marketing
 - k. Joint Institutes
 - l. Other (please specify) _____
 - m. None of the above
56. What is your comfort level with accessing and participating in on-line professional development?
- a. Scale of 1-5 with 1 being the least comfortable
57. Have you taken one or more non-credit or credit on-line course(s)?
- a. Yes
 - b. No
58. Have you registered and have an account in IDEAL?
- a. Yes
 - b. No
 - c. Not familiar with IDEAL
59. How often do you access the curricular and professional development resources in IDEAL?
- a. Daily or weekly
 - b. Bi-weekly
 - c. Monthly
 - d. Bi-monthly
 - e. Occasionally
 - f. Can't remember the last time
 - g. Not at all
60. What types of professional development opportunities would be helpful for you as an ELAA teacher? (Check all that apply)
- a. Second language acquisition
 - b. Cultural diversity
 - c. Adult learning principles
 - d. Curriculum and/or instruction
 - e. Data collection analysis
 - f. Transitions to post secondary and/or workforce
 - g. Accommodations for students
 - h. Professional learning models and/or planning
 - i. Standardized assessments
 - j. Formative assessments
 - k. Teaching reading to ELAA learners
 - l. Other (please specify) _____
 - m. Not applicable
61. Of the professional development opportunities you selected, select the one area that you consider to be the most important. (Select one)
- a. Second language acquisition
 - b. Cultural diversity
 - c. Adult learning principles
 - d. Curriculum and/or instruction
 - e. Data collection analysis
 - f. Transitions to post secondary and/or workforce
 - g. Accommodations for students
 - h. Professional learning models and/or planning
 - i. Standardized assessments
 - j. Formative assessments

- k. Teaching reading to ELAA learners
- l. Other (please specify) _____
- m. Not applicable

Teacher Demographics

- 62. Do you teach in another state funded adult education program?
 - a. Yes
 - b. No
- 63. Are you employed in a position outside of your adult education program?
 - a. Yes
 - b. No
- 64. In which area are you employed?
 - a. Education
 - b. Business
 - c. Social services
 - d. Corrections
 - e. Other (please specify) _____
 - f. Not applicable
- 65. How many hours per week do you work at your other job?
 - a. 40 hours or more
 - b. 30-39 hours
 - c. 20-29 hours
 - d. 10-19 hours
 - e. 9 hours or less
 - f. Do not hold another job
- 66. Do you sign an annual teaching contract with your adult education program?
 - a. Yes
 - b. No
 - c. Not applicable
- 67. Does your primary adult education teaching assignment change each semester?
 - a. Yes
 - b. No
 - c. Not applicable
- 68. How is your pay rate calculated for your current position? (Select one)
 - a. Hourly
 - b. Annual salary
 - c. Pro-rated annual salary
 - d. Other (please specify) _____
- 69. What is your hourly pay rate? (Select one)
 - a. \$40.00 or more per hour
 - b. \$36.00-\$39.00 per hour
 - c. \$30.00-\$35.00 per hour
 - d. \$26.00-\$29.00 per hour
 - e. \$20.00-\$25.00 per hour
 - f. \$16.00-\$19.00 per hour
 - g. \$14.00-\$15.00 per hour
 - h. \$12.00-\$13.00 per hour
 - i. \$10.00-\$11.00 per hour
 - j. Other (please specify) _____
- 70. In which of the following areas and/or grade levels have you had paid teaching experience?
(Check all that apply)

- a. ABE /ASE
 - b. Adult ELAA
 - c. Community college and/or higher education
 - d. Vocational education
 - e. Family literacy
 - f. K-12 regular education
 - g. K-12 special education
 - h. K-12 ESL
 - i. No teaching experience
 - j. Other (please specify) _____
71. What is the total number of years of teaching experience that you have had in all areas and/or grade levels? (Select one)
- a. More than 25 years
 - b. 20-24 years
 - c. 15-19 years
 - d. 10-14 years
 - e. 5-9 years
 - f. 1-4 years
 - g. Less than 1 year
 - h. Not applicable
72. What levels of Adult ELAA students are you currently teaching, and/or previously taught? (Check all that apply)
- a. Pre-literacy
 - b. Beginning ELAA
 - c. Intermediate ELAA
 - d. Advanced ELAA
 - e. EL Civics/Citizenship
 - f. Not applicable
73. What is your total number of years of teaching Adult ELAA students?
- a. More than 25 years
 - b. 20-24 years
 - c. 15-19 years
 - d. 10-14 years
 - e. 5-9 years
 - f. 1-4 years
 - g. Less than 1 year
 - h. Not applicable
74. Have you had educational administration experience in any of the following levels/grades? (Check all that apply)
- a. Adult education program administration
 - b. Early childhood administration
 - c. Grades K-8 administration
 - d. Grades 7-12 administration
 - e. Community college and/or higher education administration
 - f. Family literacy administration
 - g. Other (please specify) _____

- h. Not applicable
75. What is the total number of years of educational administration experience that you have in all levels/areas? (Select one)
- a. More than 25 years
 - b. 20-24 years
 - c. 15-19 years
 - d. 10-14 years
 - e. 5-9 years
 - f. 1-4 years
 - g. Less than 1 year
 - h. Not applicable
76. Do you hold a Bachelor's degree?
- a. Yes b. No c. In progress
77. In what area of study is your Bachelor's degree? (Select one)
- a. Education
 - b. Business
 - c. Liberal arts
 - d. Communication
 - e. Social sciences
 - f. Other (please specify) _____
 - g. Not applicable
78. Do you hold a Master's Degree?
- a. Yes b. No c. In progress
79. In what area of study is your Master's degree? (Select one)
- a. Elementary or Secondary Education
 - b. Adult Education
 - c. TESOL or Linguistics
 - d. Higher Education
 - e. Curriculum and Instruction
 - f. Business
 - g. Social Work
 - h. Other (please specify) _____
 - i. Not applicable
80. Do you hold a Doctorate degree?
- a. Yes b. No c. In progress
81. In what area of study is your Doctoral degree? (fill in the answer)
82. In which of the following area(s) do you currently hold an AZ certificate(s) or endorsement(s)? (Check all that apply)
- a. Adult education
 - b. Elementary
 - c. Secondary
 - d. Special education
 - e. Community college
 - f. Supervisor
 - g. Principal
 - h. Superintendent

- i. ESL endorsement
- j. Provisional or Full SEI endorsement
- k. Bilingual endorsement
- l. Substitute
- m. Other (please specify) _____
- n. Not applicable

83. In 25 words or less, what do you consider your biggest challenge as an adult educator?

84. Additional comments:

Thank you for your time and feedback!