



**Massachusetts Transitions Program Directors Survey**  
CAELA Network Professional Development Project  
November 2008

1. Program Information
  - a. Program Name
  - b. Location
  - c. Web site
  - d. Contacts (Director's name, phone number, email)
2. Program Background
  - a. When established?
  - b. By whom/what entity?
  - c. Why established?
  - d. What are the program goals?
  - e. What are the expected student outcomes?
3. Key Program Features
  - a. Number and characteristics of students
  - b. Number and characteristics of teachers
  - c. Class offerings (levels, topics, hours, intensity)
  - d. Curriculum used
  - e. Texts and materials used
  - f. Assessments used
  - g. Use of technology
4. Features that Promote Transitions (samples below; please add features that are specific to your program)
  - a. Entry/exit criteria and requirements
  - b. Guidance and counseling
  - c. Articulation between program & credit ESL
  - d. Articulation between program and developmental education
  - e. Bridge program
  - f. Co-enrollment
  - g. Other supports for program in the community college
5. Funding Sources and Constraints
6. Program Success
  - a. Measures of program success
  - b. Patterns of transitions
7. Successful Instructional and Programmatic Practices

8. Data

- a. What longitudinal data exists on transitions within adult ESL and from Advanced ESL to community colleges?
- b. How many former adult English language learners are enrolled in community college credit ESL, academic, or vocational programs?
- c. Existing gaps and challenges to effective instructional and programmatic practices
- d. What are some practices that have been implemented and rejected? Why?

9. Future Directions

- a. What are your plans for the future?
- b. What instructional and programmatic practices would you like to try? What is needed for that to happen?
- c. What would you like to do that you are not doing or can't do right now?
- d. Would you be available for a site visit?

*Please return completed survey information and any supporting documents to:*

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