

CAL

CENTER FOR APPLIED LINGUISTICS

Consultant Needed

The Center for Applied Linguistics (CAL) is a private, nonprofit organization promoting access, equity and mutual understanding for linguistically and culturally diverse people around the world. CAL is committed to creating a diverse and inclusive work environment, in line with our mission.

Summary

BEST Assessments is looking for a consultant to support BEST Plus Test Administrator trainings online. Consultant responsibilities include facilitating online trainings and identifying skills and knowledge gaps of trainees. To be successful in this role, you should be an experienced BEST Plus trainer, comfortable and experienced with online training methods, including video-conferencing and engaging participants with interactive sessions.

Responsibilities

- Prepare and practice training using online tools with CAL staff.
- Gather and summarize feedback from trainees after each session.
- Review evaluations and debrief each training.

Requirements

- Certified Master BEST Plus Trainer with strong evaluations.
- Hands-on experience facilitating video-conference sessions.
- Familiarity with Learning Management Software (LMS).
- Strong communications skills and the ability to meet deadlines.

To apply, please send your updated resume with a brief email stating your interest to kbgotrich@cal.org.

The Center for Applied Linguistics is an equal opportunity employer and does not discriminate in hiring or employment based upon race, color, religion, national origin, sex, age, marital status, handicap, or any other reason not related to employment. We encourage women, minorities, and veterans to apply.

NOTE: CAL's recruitment of consultants follows the same legal regulations as recruitment for staff. In accordance with USCIS regulations, the successful applicant will be required to show proof of their legal right to accept employment in the United States.