

How to Submit a Profile to the Online Collection of Heritage Language Program Profiles

The online form is designed to make it easy for you to submit your program information for the Online Collection of Heritage Language Program Profiles. There are two parts to the online form, Part I and Part II. We hope you will be able to complete the profile in one sitting. If necessary, you can complete Part I of the profile and return at a later time to complete Part II. Please make note of the email address you enter when beginning the process and use this same email address to access your submitted profile information at a later date using the 'Retrieve Profile' function of our database. Once you have the information gathered, it should take only 20-30 minutes to submit your profile online.

The following is a list of the information that you will need in order to complete Part I:

Contact Information and Contact Person

- Program and contact person contact information

I. Program Description

- Purposes and goals of the program
- Program origin
- Program funding sources

II. Program Description

- Languages/dialects taught

III. Program Description

- Program type (e.g., School-Based, Community-Based, Higher Education)

IV. Program Description

- Average enrollment
- Total contact hours per week
- Times per week classes meet
- When meetings take place
- Where meetings take place

The following is a list of the information that you will need in order to complete Part II:

Parents

- Parents' or guardians' expectations of the program
- Parents' or guardians' involvement in the program

Instructors

- Instructors' expectations of the program
- Number of instructors in the program
 - Full-time instructors
 - Part-time instructors
 - Volunteer instructors
- Languages in which instructors are proficient
- Educational backgrounds and credentials of instructors (e.g., diploma, bachelor's, master's, doctorate, certificate)
- Professional development opportunities instructors have
- Professional development opportunities instructors need

Students

- Students' expectations of the program
- Student background
 - First-generation immigrants
 - Second-generation immigrants
 - Third-generation immigrants
 - Children of interethnic marriages
 - Children of interethnic adoption
 - Others
- Students' countries of origin
- How the program identifies heritage language speakers
- Average enrollment
- Approximate percentage of students who complete the program
- Approximate percentage of students who continue to study the heritage language after completing the program
- Possible reasons for student withdrawal from the program

Instruction

- Total contact hours per week
- Times per week
- Student grouping (e.g., proficiency level, grade, age)
- Language skills taught in the program (e.g., reading, writing, speaking, and listening)
- Aspects of culture included in the program (e.g., history, literature, traditions)
- Other content taught in the program
- Instructional methodologies used in the program
- Levels of language proficiency reached by the end of the program (e.g., ACTFL proficiency levels, language tasks able to perform)

Materials

- Textbooks (Please provide full APA citations.)
- Manuals and workbooks (Please provide full APA citations.)
- Self-designed materials (Please provide a detailed description.)
- Films, videos, and DVDs (Please provide full APA citations.)
- Music (Please provide full APA citations.)
- Technology (Please provide a detailed description.)

Assessment

- Standardized tests used (Please list.)
- Other assessments used (Please provide a detailed description.)

Articulation

- Connections with local schools or other organizations
- Credit received from formal education system

Support

- Types of support received (e.g., financial, time from parents or volunteers)
- Additional support desired

Challenges

- Challenges faced by the program

Comments

- Additional information, insights, or comments you would like them to know about your program

Once you submit your profile, it will be reviewed by Alliance staff and posted in 4-6 weeks. If you have questions, email heritage@cal.org. Thank you very much for submitting your program information!